

3-3	Case Management for Physical Disabilities Services	Part 1 of 2
Authorizing Utah Code: 62a-5-103	Rule: None	PD Services
Approved: 3/20/03	Rule Effective: n/a	Printed: 1/00
Form(s): None	Guideline(s):	

POLICY

A registered nurse will provide Case Management for individuals in **Physical Disabilities Services**. The registered nurse must have at least one year paid professional experience working with **Persons** with severe physical disabilities and have a current State of Utah nursing license (in accordance with **Utah Code Annotated**, Title 58, Occupational and Professional Licensing).

PROCEDURES

1. The Physical Disabilities Nurse Coordinator shall complete the following activities for **Persons** receiving **Physical Disabilities Services**:
 - A. Compile, coordinate and forward (to **Medicaid**'s Eligibility Services and Long Term Care Unit respectively) necessary documentation to support timely medical and **Medicaid** eligibility determination for **Applicants** and **Waiver** recipients;
 - B. Oversee and actively participate in the Plan of Care process and periodically monitor the delivery of services;
 - C. Assist **Persons** to obtain and maintain needed Medicaid benefits;
 - D. Regularly evaluate the effectiveness of the **Waiver**;
 - E. Monitor, evaluate, train, and (when appropriate) delegate medical assistance services to personal attendants (only as authorized by the **Person**'s physician and state laws);
 - F. Coordinate with **Division** and state **Medicaid** agency to recommend modifications to policies, procedures and standards;
 - G. Design, provide, arrange, as appropriate, the delivery of **Provider** training and instruction;
 - H. Conduct **Provider** recruitment, oversight, and quality assurance;
 - I. Conduct outreach activities to identify and inform potential recipients/families and interested others in the community about the Physical Disabilities **Waiver**;
 - J. Ensure **Applicant/Person** rights, including rights to fair hearing;
 - K. Oversee development and implementation of fee schedule criteria and protocols;
 - L. Maintain and manage waiting list for services;
 - M. Coordinate **Waiver** services with enrolled **Medicaid** nursing facilities; develop and implement procedures and protocols to facilitate **Persons**' transition between nursing facilities and community-based settings;
 - N. Develop and implement internal quality assurance protocols;

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- O. Participate in joint program reviews with the state **Medicaid** agency;
- P. Compile information, data and reports to support the above functions and as required by the state **Medicaid** agency and the federal Health Care Financing Administration;
- Q. Provide consultation to local area support coordination liaisons;
- R. Supervise **Waiver** related activities of the local area support coordination liaisons:
and
- S. Other duties as jointly agreed to by the state **Medicaid** agency and the **Division**.